



National Fire Academy Program

FIRST SEMESTER

For these programs you must complete a National Fire Academy Application and mail it to the Massachusetts Firefighting Academy. The application **cannot** be submitted online. Please send or drop off your application by December 13, 2013 at 5:00 p.m. to the address below:

Massachusetts Fire Academy
1 State Road, P.O. Box 1025
Stow, MA 01775

Application can be found at:

http://www.usfa.fema.gov/downloads/pdf/ff_119_25_2_75_5a.pdf

All Applications must have a NFA Student ID number. To obtain yours please follow directions below.

How to register for a Student Identification Number:

Please note:

National Fire Academy students interested in applying for **on-campus (10-day/6-day/2-day)**, **off-campus (10-day/6-day/2-day)** and **NFA Online courses** need to register for a FEMA Student Identification Number (SID). This number is used in place of a Social Security Number and is obtained through the Center for Domestic Preparedness (CDP).

Applications for NFA courses that do not include a SID will not be processed.

To obtain a SID:

1. Register at <https://cdp.dhs.gov/femasid>
2. Select "Need a FEMA SID?" on the right side of the screen.
3. Follow the instructions to create your account.
4. You will receive an email with your SID. Save this number in a secure location.

Use the SID in place of the SSN on the General Admissions Application



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COMMISSIONING NEW OCCUPANCIES

Course #F0215

This 2-day course will enable the student to develop strategic approaches to solve the management challenge of getting a building or occupancy commissioned so the code official is confident all the life safety and fire protection systems and features are working together properly and the structure is ready for human use.

Course content will include the code official's and owner's legal obligations and liabilities during commissioning, the challenge of commissioning buildings of different sizes and complexity with limited staff, an overview of what systems/features constitute "fire and life safety features," commissioning and testing alternatives, and documentation and recordkeeping.

- Individuals who are, or expect to be, responsible for verifying a building or occupancy ready to receive a certificate of occupancy.

Selection Criteria • NOTE: Local jurisdictions are encouraged to submit applications of both their fire and building officials to attend a course together if both meet the selection criteria.

Date: February 1 & 2, 2014
Location: Department of Fire Services – Stow Campus
Time: 0800-1700 hours

POLITICS AND THE WHITE HELMET

Course #F0121

This 2-day course is aimed at providing the chief officers in both fire service and EMS agencies with a overview of the ways to succeed and work within the local, county and state level political system to achieve positive results for their department. It will give the officer an improved insight into better ways to relate and speak to citizens and others to gain support and understanding of their needs for bond issues, tax votes, and general elections. Participants learn about successful approaches appropriate for government employees and volunteers. The course identifies successful tools needed to address the challenge necessary to bring about change, and how a department's culture of power, influence, negotiation, and coalition building is important to success.

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